

Funding Categories

Cancer Prevention - Equipment and Supplies

- Exhaust extraction systems in fire stations, washing machines to remove contaminants from firefighting gear

Cancer Prevention - Personal Protective Equipment (PPE)

- Facepieces, balaclavas, etc.

Cancer Prevention - Minor Infrastructure

- Showers in fire stations

Technology – Minor Infrastructure Modernization

- Bringing internet to fire stations that do not currently have access to improve connectivity and training opportunities

Lithium-Ion Incident Response- Equipment and Supplies

- Extinguishing agents, fire decontamination systems and safety solutions



Exclusions

The following items are **not** eligible for funding:

- Increased staffing complements
- Any staffing related expenses (including salary, benefits or overtime)
- Direct medical costs (e.g., cancer screening or medical monitoring)
- Direct training costs (including textbooks, course fees, 3rd party training providers)
- External consultant fees
- Large-scale infrastructure projects



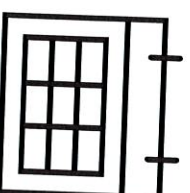
Funding Allocations

- Each municipality will receive a per-station allotment through an equitable funding strategy.
- Funding will be divided equally based on the total number of active fire stations across Ontario.
- Final allocation amounts will depend on the total number of approved applications.
- Based on OFM statistics, there are a total of 1,210 active municipal fire stations in the province. This would allocate approximately \$16,500 per station for cancer prevention and lithium-ion incident response initiatives.

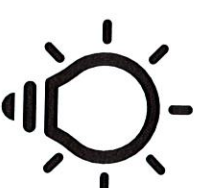


Plan Ahead for Election-Related Impacts

- “Lame duck” period begins August 21, 2026. Planning will be critical to ensure procurement timelines are not impacted.
 - Each municipality operates with differing spending and procurement approval requirements. It is recommended that you consult with your finance department or Municipal Clerk to confirm:
 - Existing approval authorities, and
 - Which purchases will require Council approval.
- Where Council approval is required, Fire Chiefs should plan to ensure items are brought forward early and are on Council agendas prior to August 21, 2026, to avoid delays.



Tips

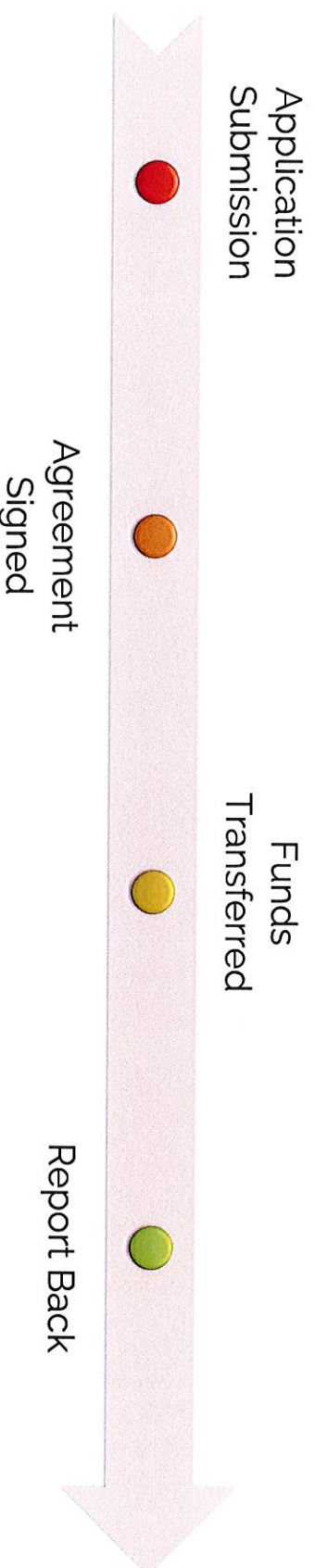


- Be prepared early – have a project in mind, start collecting costing information and quotes to support your application.
- Municipalities are encouraged to apply for at least your estimated funding allocation to maximize available funding.
- Funds must be formally committed through an executed TPA prior to March 31, 2027.
- Field and Advisory Services (FAS) are here to help – reach out to your FAS Advisor early and often for support and assistance.
- Funding can be awarded to assist with ongoing initiatives (projects started in previous grant years).
- Where municipal procurement processes allow, municipalities are encouraged to utilize Ontario-based vendors.



Transfer Payment Ontario (TPON)

The full application process will continue to be conducted through the TPON portal including:



TPON Application

- An Adobe PDF form will be available for download via the TPON portal beginning July 16, 2026.
- Your FAS advisor is available to guide you in completing the application.
- Complete the PDF form along with all necessary forms and submit via the TPON portal.
Applications will only be accepted through TPON
- Submit any supplementary information through TPON.
- Direct TPON contact will be required for technical questions about the portal and access.
- TPON Customer Service: (416) 325-6691 or 1-855-216-3090 or TponCC@Ontario.ca



Application Submission

- All applications must be completed through the municipal login within the TPON system. The OFM Grants Team will be in contact via email once an initial review of your application has been completed.
- OFM reviewers will review every application for completeness and validation of the information provided and may contact applicants for clarification or additional information.
- If partners are listed, the OFM will confirm their intent to pool their funding.
- Once all applications have been reviewed, recommendations will be made to the Ministry for approval.
- Once approved, your TPA will become available in TPON. If you are having issues accessing your TPA, you are encouraged to reach out to OFMGrants@Ontario.ca.



Report-Back

- All successful applicants will be required to complete a Report-Back.
- The Report-Back window for Year 3 is expected to open during summer 2027.
- This Report-Back will be required to confirm that grant allocations have been spent and the objectives have been met.
- Any funds not spent as identified in the approved application must be returned to the government.





Questions



9.3

THE MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
PUBLIC WORKS DEPARTMENT

To: Mayor and Council
Subject: RFQ-2026-03- Award Winter Sand
Author: Ann Carr, Public Works Superintendent
Date: August 11, 2026
Report No.: PWS-2026-18

Purpose:

To inform Council of the results of Request for Quotation for the supply of Screened Winter Sand RFQ-2026-03.

Background:

The Municipality purchases 3500 tonnes of winter sand every year for the purpose of winter maintenance operations. The Public Works Department budget indicated \$65,000.00 for the supply of winter sand.

Financial:

RFQ-2025-03-for the Supply of Winter Sand was executed and the following quotations were submitted and opened in public on July 29th, 2026, at 1:17 p.m. The RFQ was opened in the presence of the Deputy Clerk, Trish Arajuo, Public Works Superintendent, Ann Carr.

The following quotations were:

Company	Bid per tonne	Total Cost including HST
Miller Paving Ltd.	\$18.75	\$74,156.25
Miron Topsoil Ltd.	\$19.18	\$75,856.90
Degagne Aggregates	\$18.55	\$73,365.25

Recommendation:

WHEREAS a request for quotation was executed for the supply of 3500 tonnes of screened winter sand;
AND WHEREAS three bids were received,
AND WHEREAS the lowest bid received was from Degagne Aggregates,
AND FURTHERMORE, the total cost of winter sand to the Municipality of Calvin with HST rebate is \$65,016.41;
BE IT HEREBY RESOLVED that Council approves of this recommendation.

Respectfully yours,

A handwritten signature in blue ink, appearing to be 'AC'.

Ann Carr
Public Works Superintendent

I concur with this report,

A handwritten signature in blue ink, appearing to be 'Chris Wray'.

Chris Wray
Interim CAO, Clerk, Treasurer



9.4

THE MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
PUBLIC WORKS DEPARTMENT

To: Mayor and Council
Subject: Roads/Landfill/Recreation/Cemetery-Report
Author: Ann Carr, Public Works Superintendent
Date: August 11, 2026
Report No.: PWS-2026-19

Purpose:

To provide Council information regarding Roads, Landfill and Recreation activities.

Public Works:

- Transporting A gravel to yard for capital project for Peddlers Drive and a portion of Mount Pleasant Road
- Installed 5 entrances
- Built up intersection at Stewarts Road and Homestead Road to ensure plowing can be accomplished without incident.
- Wind event on June 30th resulted in the removal of approximately 60 trees from the roadways. Several trees down with Hydro One infrastructure. Worked with the Fire Department dispatch to report hydro issues.
- Removed the tree at Smith Lake Boat launch to aid in snow plowing as well as for ease of accessing the lake with boat trailers.
- Water Access Only parking area received gravel and maintenance. Currently the parking area is only being used by one property owner. The Public Works Department will monitor the need for the area to be extended and report to Council at that time.
- Maintenance after rain events.
- Hydro One replaced the leaning poles on Adams Road.
- Ditching on Galston Road
- Changed two cross culverts on Homestead Road.

Landfill and Recycling:

- Inspections continue and have been reported to be maintained.
- Inspections have provided an increase in collection of tipping fees.
- Clear Bag education will be added to next newsletter.
- The following are stats collected:

Date	Landfill Users	Recycling Users
July 25/2026	73	47
July 21/2026	60	35
July 18/2026	85	53
July 14/2026	40	26
July 11/2026	95	55
July 07/2026	42	27
June 30/2026	40	25

Recreation:

- Health Inspection was successful for the Municipal Community Center. An additional inspection, including the water system will be completed in December.
- Boiler/Furnace in the hall was not producing hot water. It has been thought that the furnace had a power surge and blew some of the electrical components. Some electrical components will be covered under warranty; however, this does not include labour. Waiting for parts to arrive. Total cost of repair to date is approximately \$3000.00



THE MUNICIPALITY OF CALVIN

REPORT TO COUNCIL

PUBLIC WORKS DEPARTMENT

- Removed fallen trees around the edge of the Municipal Office property.
- Assisted the North Bay Mattawa Conservation Authority with a small washout on Graham Road.
- Continued grounds maintenance of Municipal Office, Fire Department and Cemetery.

Administrative

- Prepared and presented new Entrance By-Law to Council
- Prepared and executed winter sand tender
- Attended Excess Soils Regulations webinar, Harmonization of OPPS MUNI standards for road works webinar.
- Drafting Health and Safety Policy Manual
- Public Works Superintendent to be on holidays first week of August.

Respectfully yours,

Ann Carr
Public Works Superintendent

I concur with this report,

Chris Wray
Interim CAO, Clerk Treasurer



Corporation of the Municipality of Calvin

BY-LAW 2026-41 BEING A BY-LAW TO APPOINT A COMMISSIONER OF OATHS

Date: August 11, 2026

By-Law 2026-41

Resolution Number: 2026-

Moved By: Councillor

Seconded By: Councillor

WHEREAS Clerks and Deputy Clerks are authorized by the Minister of Justice for Ontario to act as Commissioners of Oaths within the limits of their municipality by virtue of their office;

NOW THEREFORE BE IT RESOLVED that Deputy Clerk Patricia Araujo be appointed as Commissioners of Oaths for the Corporation of the Municipality of Calvin effective immediately and that the CAO Donna Maitland's appointment be removed effective July 16, 2026.

BE IT FURTHER RESOLVED THAT Council for the Corporation of the Municipality of Calvin has received and approves this By-Law being a By-Law to Appoint Commissioner of Oaths.

1. That the Mayor and CAO are designated as the Signing Officers and are authorized to execute on behalf of the Corporation of the Municipality of Calvin
2. That any other By-Law inconsistent with this By-Law is hereby repealed.
3. This By-Law shall be enacted and in effect upon the signing thereof.

Mayor _____

CAO _____



Corporation of the Municipality of Calvin

BY-LAW 2026-32 BEING A BY-LAW TO APPOINT A COMMISSIONER OF OATHS

Date: July 14, 2026

By-Law 2026-32

Resolution Number: 2026-246

Moved By: Councillor GRANT

Seconded By: Councillor HANSON

WHEREAS Clerks and Deputy Clerks are authorized by the Minister of Justice for Ontario to act as Commissioners of Oaths within the limits of their municipality by virtue of their office;

NOW THEREFORE BE IT RESOLVED that Deputy Clerk Patricia Araujo be appointed as Commissioners of Oaths for the Corporation of the Municipality of Calvin effective immediately and that the CAO Donna Maitland's appointment be removed effective July 16, 2026.

BE IT FURTHER RESOLVED THAT Council for the Corporation of the Municipality of Calvin has received and approves this By-Law being a By-Law to Appoint Commissioner of Oaths.

1. That the Mayor and CAO are designated as the Signing Officers and are authorized to execute on behalf of the Corporation of the Municipality of Calvin
2. That any other By-Law inconsistent with this By-Law is hereby repealed.
3. This By-Law shall be enacted and in effect upon the signing thereof.

Mayor

CAO



Calvin Fire Department 1238 Peddlers Dr Calvin Township, Ontario 705-744-2291

Submitted to Council Meeting: August for the month of July 2026

Department Volunteer Status

# Active Personnel 15		# Resignations since last report to Council	New applicant(s) (application attached for Council approval) Name(s):
Jordan Whalley Chayse Walls OJ Keown Jason Gienow Brandon Apps Steve Meecham Codey Beaumont Tyler Wright Liam Maxwell Bill Moreton Andres Barahona Blair Grove Les Whalley Wayne Brown Steve Walls	Chief Deputy Chief Assistant Chief Captain Captain Firefighter FPO Safety Officer Public Relations Officer Dispatch/Station Officer Firefighter Engineer Engineer Engineer Engineer	0	0

Incidents Attended –

The month of April at the time of this report – 1 call- MVC

What we have been up to –

Each Thursday night meetings from 7-9 consist of a brief meeting and then crews participate in a 2-hour training session on various topics related to Fire Fighter 1&2 with skills testing to evaluate their understanding of each skill.

CFD received new portable radios and repeater system that was funded by the 2025 Emergency Preparedness Grant. The system has been installed and is fully functional.

Members spent Sunday July 19th over in East Ferris, Training alongside pap-cam fire at the OFM MLFTU.

CFD received a damaged camping trailer from the park, to use as a training prop. The camper will allow fire fighters to go through the structure and design of these units and better understand different rescue type situations.

Department Training -

Course/Training Name	Who is required to complete (all, specific role etc.)	# of Active Volunteers who have completed	Comments re training plan this calendar year to meet requirements (method of delivery/where/when)
First Aid and CPR/ BLS	All firefighters are required to do recertification every 3 years	15	All up to date.
Fire Fighter 1&2 skills training and testing	All firefighters are required by July 2026	10	In-house training following the NFPA IFST manual, NFPA Skills sheets and vector solutions online training We have now added another means of training through the Ben Hirst perp testing booklets; this allows the members to take practice tests on the information they have been studying and track their progress. Each remaining member will be tested by the AS&E for their final exam.

Other Training Provided Since Last Report to Council

Specific Training Delivered	Delivery Date	Method of Delivery and Provider (i.e. Chief, FMO etc.)	Number of personnel who completed the training	Comments
NFPA 1001 Training	July regular training nights	Training officer, Deputy Chief, Chief	13	July Training was directed at Rescue and interior firefighting. With a Victim first training mentality, we utilized the MLFTU in East Ferris, to run through many interior firefighting and rescue situations. The Mobile live fire training unit was a huge steppingstone for new members as they gained knowledge, working towards their final testing. It also served as a great refresher for longer term members, getting to train in incident command, rehabilitation and mayday situations.
Vector Solutions online Training	Open to Train on FF own time	Online via Vector solutions Training Portal	13	Crews continue to complete FF1 and 2 related modules online, at home, furthering their education towards completing their testing. NFPA 1001 Firefighter 1 and 2 can take over 400 hours to complete.

Meetings attended by Chief/Deputy Chief

Mutual Aid Meetings (running table – latest meeting first)

Meeting Date	Attended by or indicate "not attended"	Meeting Highlights	Actions Necessary, this Dept	Comments
none				

Other Meetings/Conferences Attended

Meeting Date	Meeting Name	Attended by:	Comments: such as purpose, benefit etc.
NONE			

Public Education/Outreach Plan -2026 -Fire Prevention

Event/Activity Name	Date to be completed	Lead (i.e. Chief, Deputy etc.)	Municipal Support Required Y/N if Y, name it	*Results: (once complete)
Fire Prevention packages	ongoing	FPO/chief	Y – Print outs	On going
Facebook Updating	Monthly	PIO Liam Maxwell	N	Updating residents on Fire Safety, current situations/road closures. On going

Reports Due to Various Ministries in 2026 (running table)

Report Name	Due to	*Due by date & Frequency	Status
Standard Incident Report OFM	OFM	March 30, 2025 Annual	Up to date
SIR reporting per call	OFM	Per call	Up to date
CAS MTO submissions	MTO	Per call	Up to date

Submitted by Fire Chief

I have received, reviewed and approve of this report submission

Jordan Whalley

Chris Wray / AMCT Interim CAO/Clerk/Treasurer



MUNICIPALITY OF CALVIN

1355 PEDDLERS DRIVE, MATTAWA ON, P0H 1V0

Tel: (705) 744-2700 • Fax: (705) 744-0309

building@calvintownhsip.ca • www.calvintownship.ca

BUILDING REPORT

MONTH: July, 2026

1. NUMBER OF PERMITS ISSUED	4
2. TOTAL MONTHLY VALUE	\$1,722,777
3. TOTAL FEES COLLECTED	\$3,150
4. TOTAL BUILDING VALUE TO DATE	\$2,244,777
5. TOTAL FEES COLLECTED TO DATE	\$5,150

COMMENTS:

Permit: 07-2026	Type: Repair	Value: \$133,214	Fee: \$420
08-2026	Single Family Dwelling	\$1,300,000	\$1,775
09-2026	Demolition	\$2,000	\$80
10-2026	Single Family Dwelling	\$287,563	\$875


SHANE CONRAD
CHIEF BUILDING OFFICIAL

Building Report

July 2026

July 06: - Call from person asking about building in Calvin.

July 08: - Submitted June building report to MPAC, CMHC, StatsCan, and Tarion

- Emails and phone calls.
- Submitted June building report to council.
- Travelled to 166 Talon Lake Rd. for an inspection.
- Plan review and issued permit 07-2026 for repairs.
- Travelled to 220 Stewards Rd. for an inspection.
- Plan review and issued permit 08-2026 for a SFD

July 10: - Call from property owner.

July 15: - Emails and phone calls.

- Issued permit 09-2026 for demolition.
- Inspection reports.
- Plan review of purposed storage shed.

July 17: - Call from property owner asking about permit requirements.

July 22: - Emails and phone calls.

- Old Files.
- Travelled to 503 Galston Rd. for an inspection.
- Travelled to 248 Latimer Lane for an inspection.

July 29: - Emails & phone calls.

- Plan review and issued permit 10-2026 for a SFD.
- Plan review of purposed camp.

July 30: - Travelled to 166 Talon Lake for a site visit.

A handwritten signature in dark ink, appearing to be 'Shane Conrad', written in a cursive style.

Shane Conrad CBO



Corporation of the Municipality of Calvin

Mayor Gould Expense Approval Jan-Jun 2026

Date: August 11, 2026

Resolution Number: 2026-

Moved By: Councillor

Seconded By: Councillor

NOW THEREFORE BE IT RESOLVED THAT Council for The Corporation of the Municipality of Calvin received Mayor Gould's kilometer expenses submitted for the dates covering January 26 through June 29, 2026;

AND THAT Council approves these expenses and directs staff to process the payment of \$637.88.

Result:

CERTIFIED to be a true copy of
Resolution No. 2026- passed by the Council of
The Corporation of the Municipality of Calvin
on the 11th day of August, 2026.

Trish Araujo
Deputy Clerk



Name Richard Gould

Signature _____

Date:

Approved by: _____

DATE	DESCRIPTION	KM'S RETURN	@ \$0.74	OTHER \$	G/L ACCOUNT
30-Jun	Mileage claimed January to June 2026	862	\$ 637.88		1-5-1100-1200
	See attached list of meetings		\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		

Sub totals \$ 637.88 \$ -

GRAND TOTAL REIMBURSEMENT \$ 637.88

2026 Meeting Attendance - travel expense MAYOR GOULD

Counted	DATE	TIME	MEETING	LOCATION	Return Travel Claimed .70/km	Remuneration paid by Calvin Meals	Remuneration paid by others \$ paid directly to you by the agency for each	Travel paid by others not Calvin
N/A	The date of meeting	Time it took place	What was the meeting for? Ex: Planning Board, OPP Board, Council meeting, Council Committee Meeting, Council approved special	Where did it take place? Mattawa Town Hall, Calvin				
					Return Travel .74/km Claimed		Honorarium Paid by Others	Travel Paid by others
			EXTERNAL COMMITTEES/EVENTS AS APPOINTED BY RESOLUTION					
1	26-Jan	6:00 PM	East Nipissing Planning Board	Mattawa townhall	58		\$ 75.00	
1	23-Feb	5:00 PM	East Nipissing Planning Board	Mattawa townhall	58		\$ 75.00	
1	23-Mar	5:30 PM	East Nipissing Planning Board	Mattawa townhall	58		\$ 75.00	
1	27-Apr	6:00 PM	East Nipissing Planning Board	Mattawa townhall	58		\$ 75.00	
1	29-Jun	6:00 PM	East Nipissing Planning Board	Mattawa townhall	58		\$ 75.00	
1	12-Jan	2:00 PM	CastleArms Meet 9 Mayors + CAO	East Ferris Town Hall	84			
1	14-Jan	2:00 PM	Exit strat Meeting 4 mayors and Cao	Mattawa town hall	48			
1	27-Jan	3:00 PM	Exit strat Meeting 4 mayors and Cao	Pap Cam Town hall	n/a			
1	24-Feb	3:00 PM	Exit strat Meeting 4 mayors and Cao	Mattawa Town Hall	48			
1	01-Apr	3:00 PM	Exit strat Meeting 4 mayors and Cao	Teams meet	n/a			
1	07-Apr	3:00 PM	Exit strat Meeting 4 mayors and Cao	Mattawa town hall	48			
1	20-Apr	3:30 PM	CastleArms Meet 9 Mayors + CAO	East Ferris Town Hall	84			
1	14-May	2:00 PM	Exit strat Meeting 4 mayors and Cao	Mattawa town hall	48			
1	10-Jun	3:00 PM	Exit strat Meeting 4 mayors and Cao	Mattawa Townhall	48			
1	29-Jun	3:30 PM	Exit strat Meeting 4 mayors and Cao	Mattawa town hall	48			
1	13-Feb	9:00AM	Canadian Ecology Centre	CEC Champlain Park	36			
1	29-May	6:00 PM	Canadian Ecology Centre	CEC Champlain Park	36			
1	09-Feb	1:00 PM	Physician Recruitment	mattawa hospital	44			
				Total Travel claim	862			
					\$ 637.88			

I hereby swear that these are my Jan 1 to June 30 2026 Travel Expenses
Signed Richard Gould.

9.9

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2026-42

BEING A BY-LAW TO ESTABLISH REMUNERATION FOR COUNCIL,
COMMITTEES OF COUNCIL AND ITS LOCAL BOARDS TO PROVIDE
FOR REIMBURSEMENT OF EXPENSES

WHEREAS Section 8(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS Section 9 of the Municipal Act provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5(1) of the Municipal Act provides that the powers of a municipality shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Municipal Act provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 227 of the Municipal Act provides that it is the role of the officers and employees of the municipality to implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions;

AND WHEREAS Section 283(1) of the Municipal Act authorizes a municipality to pay any part of the remuneration and expenses of the members of Council, any local board, and officers and municipal employees of the municipality;

AND WHEREAS Section 283(2) of the Municipal Act provides that a municipality may only pay the expenses of members of its Council or of a local board if the expenses are incurred in their capacity as members and are actually incurred, or if paid as a reasonable estimate of such expenses;

AND WHEREAS Section 284 of the Municipal Act requires that remuneration and expenses paid to each member of Council be disclosed annually by an itemized statement on or before March 31;

AND WHEREAS Section 283(7) of the Municipal Act requires Council to review a by-law passed under subsection 283(5) at least once during the four-year term of office of its members;

AND WHEREAS in 2022 Council for the Corporation of the Municipality of Calvin adopted Bylaw 2022-053 providing for the remuneration of Council and the payment of expenses incurred;

AND WHEREAS Council is obligated under law to review the remuneration by-law once during each four-year term;

AND WHEREAS the 2022 by-law was passed after the close of nominations and was therefore not available to individuals wishing to run in the municipal election;

AND WHEREAS inflationary costs were built into the 2022 by-law using the Consumer Price Index, resulting in increases that exceeded staff wage adjustments and causing Council to freeze CPI-based increases in 2025;

AND WHEREAS Council has determined that remuneration should now be tied to staff annual adjustments rather than CPI;

AND WHEREAS Council has determined it is in the best interest of the Municipality to update and replace Bylaw 2022-053;

NOW THEREFORE the Council of the Municipality of Calvin enacts as follows:

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2026-42

**BEING A BY-LAW TO ESTABLISH REMUNERATION FOR COUNCIL,
COMMITTEES OF COUNCIL AND ITS LOCAL BOARDS TO PROVIDE**

-
1. Members of Council shall receive remuneration in accordance with Schedule "A", attached to and forming part of this By-law.
 2. Remuneration shall be adjusted annually in accordance with the annual adjustments of staff.
 3. The Treasurer shall prepare a report of the remuneration and expenses paid to each member of Council in accordance with Section 284 of the Municipal Act, and the report shall be posted on the Municipality's website prior to March 31 of any given year.
 4. THAT Bylaw No. 2022-053 is hereby repealed.
 5. This By-law shall come into full force and effect upon its passing and shall take effect on Sunday, November 15, 2026.

READ and passed this 11th day of August, 2026.

Mayor
Richard Gould

Clerk
Chris Wray, AMCT

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2026-42

BEING A BY-LAW TO ESTABLISH REMUNERATION FOR COUNCIL, COMMITTEES
OF COUNCIL AND ITS LOCAL BOARDS TO PROVIDE FOR REIMBURSEMENT OF
EXPENSES

SCHEDULE "A"

1. Flat Rate Honorarium – Members of Council

a) Starting September 2026, Members of Council shall receive the following flat rate honorarium:

- i. Mayor: \$17,506 per annum, fully taxable
- ii. Deputy Mayor: \$14,813 per annum, fully taxable
- iii. Councillor: \$12,119 per annum, fully taxable

b) This flat rate honorarium includes:

- i. Meeting preparation and research
- ii. Twenty-six (26) meetings including Regular, Special, Closed, Emergency, educational, training, and approved Board meetings.
- iii. Attendance at on-site meetings within the Municipality
- iv. Attendance at the Municipal Office to sign cheques, by-laws, and interact with staff and the public.
- v. Attendance at special functions, public or ceremonial events related to the municipality, including ribbon cutting and wreath laying.
- vi. The flat rate honorarium will be paid bi-weekly and deposited directly into the member's bank account when municipal employees are paid.
- vii. Members will be compensated for all additional meetings in December, or January of the following year if necessary.

2. Additional Meetings

a) Additional approved meetings beyond the first twenty-six (26) shall be compensated as follows:

- i. \$75 per half day (less than 4 hours)
- ii. \$150 per full day (more than 4 hours)
- iii. Approved meetings include Council meetings as defined above and Board meetings where attendance has been approved by resolution of Council.
- iv. Board meetings outside of Council require a monthly report to Council.
- v. Travel costs for additional meetings outside Calvin Township shall be reimbursed according to the Travel and Meal reimbursement rates for Council and staff. Mileage shall be reimbursed at the municipal rate.

3. Approved Training Seminars, Workshops & Conferences

a) For approved training seminars, workshops, and conferences attended in person:

- i. Reimbursement shall follow the 2026-07 Resolution 2026 Travel and Meal reimbursement rates for Council and staff.
- ii. Municipal conferences require a report to Council outlining the benefits of attendance.
- iii. Expenses must be submitted within two weeks of the completion of the function.

4. Travel Expenses

a) Travel expenses shall be reimbursed according to the Municipality's Travel and Meal reimbursement policy, including:

- i. Actual registration fees, taxi fares, parking fees (with receipts)
- ii. Actual accommodation and transportation costs (with receipts)
- iii. Mileage at the municipal rate
- iv. Meals and gratuities based on current Treasury Board rates.

5. Approval of Travel Expenses

- a) Travel expense claims are subject to review and approval by Council.
- b) The Treasurer shall not pay expenses without a resolution of Council.

6. Travel Advance

a) A travel advance may be issued upon submission of:

- i. A Council resolution approving attendance
- ii. An estimate of costs on the Treasurer's prescribed form
- iii. Advances shall not exceed 75% of estimated costs and shall be limited to per diems, mileage, and reasonable meal expenditures.
- iv. Expense claims must be submitted within two weeks of return. Any excess advance must be repaid; failure to repay will result in a reduction of the Member's honorarium.

10.

AGENCIES, BOARDS, COMMITTEES

From: Kraemer, Andrew (OPP) <Andrew.Kraemer@opp.ca>
Sent: Wednesday, 22 July 2026 12:42:00
Subject: Crime Stoppers Signs (FREE)

Good afternoon, Police Services Board Members,

I hope everyone is enjoying their summer.

Although we won't be meeting again for several weeks, I wanted to follow up on an initiative that aligns directly with our four-year Detachment Action Plan.

As we've discussed previously, Near North Crime Stoppers is offering Crime Stoppers signs to all of our municipalities **free** of charge. These signs are an easy and effective way to increase public awareness of Crime Stoppers and encourage community members to report crime and provide information that can assist police investigations.

One of the priorities identified in our Action Plan is to improve community engagement and increase opportunities for the public to safely share information with police. Every successful investigation begins with information, and Crime Stoppers provides an important avenue for residents who may not otherwise come forward. Increasing awareness of this program ultimately contributes to greater crime solvability and safer communities.

To my knowledge, none of our municipalities have yet taken advantage of this opportunity. I've copied Kim Jones, Executive Director of Near North Crime Stoppers, whom many of you met during our gathering at the North Bay Detachment. Crime Stoppers will provide the signs at no cost. If your municipality is interested, I encourage you to connect with Kim to arrange for the signage and then work with your Roads or Public Works department to determine suitable installation locations and installation.

This is a simple initiative that requires very little financial investment from the municipality but has the potential to provide long-term value to our communities by encouraging public participation in crime prevention and investigations.

Thank you, as always, for your continued support of community safety. If you have any questions, please don't hesitate to reach out.

Take care,

Andrew

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From: Jeanine Lassaline-Berglund <communications@policegovernanceontario.ca>
Sent: July 8, 2026 7:48 PM
To: CAO
Subject: New Police Board Appointment Resource Packages Now Available

Good governance begins long before a Board member takes their seat at the table. It begins with thoughtful appointments.

With municipal elections approaching and Board appointments expected to follow, Police Governance Ontario has developed two new **Police Board Appointment Resource Packages** to support municipalities and councils, appointing bodies, Boards and prospective Board members throughout the appointment process.

Separate resource packages are now available for:

- Municipal Police Service Boards
- OPP Detachment Boards

Each package has been designed to help appointing bodies better understand the role of a Police Board member while providing practical resources that can be adapted for local use.

Each resource package includes:

- A guide for individuals considering service on a Police Board.
- An overview of the Board's governance role and responsibilities.
- A customizable Board Member Position Description.
- A customizable recruitment advertisement that can be adapted for community representative recruitment or to encourage applications for provincial appointments.

Municipal boards can find the **Municipal Police Board Appointment Resource Package** in the Members Portal under the folder called Mandatory Board Member Training & Information

OPP Detachment Boards can find the **OPP Detachment Board Appointment Resource Package** in the Members Portal under the folder called Mandatory Board Member Training & Information.

These resources were developed to support informed appointments by helping prospective Board members understand the commitment, expectations and responsibilities associated with serving on a Police Board before accepting an appointment.

While developed in anticipation of the upcoming municipal election cycle, these resource packages are intended to support Boards whenever a vacancy occurs, including appointments for municipal council representatives, community representatives and provincial appointees.

We encourage Boards and administrators to share these resources with:

- Municipal councils.
- Municipal clerks and staff responsible for appointments.
- Recruitment and appointment committees.
- Current Board members.
- Prospective candidates interested in serving on a Police Board.

Making These Resources Your Own

These resource packages have been intentionally developed as **customizable templates** that can be adapted to reflect your Board's governance model, community and appointment process.

Boards are encouraged to review each document and tailor the content to reflect their local circumstances. This may include:

- Meeting frequency and expected time commitment.
- The communities and municipalities served by the Board.
- Local governance priorities and strategic initiatives.
- Community demographics, geography and unique policing considerations.
- Board committee structure or governance practices.
- Local appointment processes and timelines.
- Contact information, website links and application procedures.

Throughout the resource packages, you will also find **Customization Tips** highlighting sections that Boards should review and consider adapting before sharing them with municipalities, appointing bodies or prospective Board members.

While the templates provide a strong foundation, thoughtful customization will help ensure the resources accurately reflect your Board's responsibilities, community context and governance expectations.

Why We Developed These Resources

Police Governance Ontario continues to receive questions from municipalities, Boards and prospective members about Police Board appointments, governance responsibilities and the expectations associated with serving as a Board member.

These resource packages were developed to support more informed appointments, strengthen succession planning and help ensure prospective Board members have a clear understanding of the role before accepting an appointment.

Thoughtful appointments strengthen governance. Strong governance strengthens public confidence.

As always, questions or feedback are welcome and can be directed to communications@policegovernanceontario.ca.

Thanks for all you do!

This email was sent on behalf of Police Governance Ontario located at PO Box 43058, London RPO Highland, ON N6J 0A7. [To unsubscribe click here.](#) If you have questions or comments concerning this email contact Police Governance Ontario at holly@policegovernanceontario.ca.